



**54<sup>th</sup> Annual Festival of the Forks**  
**Public Information Booth Application**  
**Saturday, September 19, 2020**

**Showtime: 10 – 8 PM**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Business Name \_\_\_\_\_ MI SalesTax ID # \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-mail address \_\_\_\_\_

**Note: If a non-profit would like a 10' x 10' booth for free, please provide us with your EIN # \_\_\_\_\_**

Non-profit groups may be placed on Superior Street or a side street, depending upon space.

**Space Fee:** All exhibitors must supply their own table and chairs.

**No electricity provided**

Booth space is **10' wide by 10' deep**. Double is 20' wide x 10' deep. Triple is 30' wide x 10' deep.

**Prior to August 1**

**Single: \$ 40.00**

**Double: \$55.00**

**Triple: \$70.00**

**After August 1 prior to September 1**

**\$ 55.00**

**\$70.00**

**\$85.00**

**All fees are due with this application, 25% cancelation fee after 9/1/20**

**Please make checks payable to: Festival of the Forks You may also pay by Credit Card.**

**Visa \_\_\_\_\_ MC \_\_\_\_\_**

**Credit Card # \_\_\_\_\_ CVV \_\_\_\_\_ Exp. Date \_\_\_\_\_ Amount \_\_\_\_\_**

**Show Date/Hour: Show starts at 10 AM with the Festival parade, Saturday, September 19, and ends at 8 p.m.**

**Setup: Saturday, September 19 between 7:00 AM-9:30 AM. Booths must be in place by 9:30 AM. NO LATE ADMITTANCE** Vehicles are not permitted back in the exhibit area until after 8 PM. The exhibit is outdoors. Please come prepared for the weather.

**Take Down:** All vendors will remain open until the close of show, 8 PM. Vehicles are not permitted back in the exhibit area until after 8 PM.

**Show Entry Policies & Procedures:**

- Booth requests will be assigned on a first come-first serve basis. We'll do our best to satisfy booth location requests.
- You will be notified of your Festival location by 9/4/20
- **Each vendor must bring their own tables, chairs,** and exhibit materials and remain at Festival until close at 8 PM
- All vendors will be fully set up prior to the Festival Parade which starts at 10 AM.
- Vendors will enter the Festival at the intersection of Michigan Avenue and Superior Street
- Vendors **MUST** exhibit until close of show, 8 PM, unless booth location is on a side street. Failure to observe this rule may ban vendor from participating in future Festivals.

☐ I cannot remain open until close of show at 8 PM and must leave early. Please place me on a side street.

I hereby agree to the terms set forth in this application. I agree that the City of Albion, Greater Albion Chamber of Commerce, the Festival of the Forks, its members & volunteers shall not be responsible for loss of or damage to any personal property. I understand that deposit of my check constitutes acceptance in the show. I understand that failure to follow the guidelines of the Calhoun County Health Department [call for info (269) 969-6341] temporary food establishment license can mean immediate expulsion from this year's Festival of the Forks.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete and return to: The Festival of the Forks, P.O. Box 238, Albion, MI 49224 OR take to the Greater Albion Chamber of Commerce, 310 S. Superior Street, Albion, MI Fax: 517-629-4284 Telephone: 517-629-5533 [www.festivaloftheforks.org](http://www.festivaloftheforks.org)**