54th Annual Festival of the Forks
Marketplace Application
FRIDAY September 18, 2020

Showtime: 3 – 7 PM

First Name_____ Last Name _____
Business Name _____ Tax ID # _____
Address _____City_____State _____Zip_____
Phone ( )_____Fax ( )_____ E-mail address _____

Please check the category under which you are applying. This is a **family-friendly event: family-friendly items only.** Please include two photos of your display with this application, only if you have not displayed with us previously.

____ Retail Items (i.e. sunglasses, purses, etc.) Be specific _____
____ If you are part of a company that only allows one vendor per festival, please provide the name of that company. The Festival of the Forks is not responsible for there being two vendors if you don't list which company you are with: _____
____ Collectible items (i.e. coins, comics, antiques) _____

Some, select spots are available with electricity: provided on a first come, first served basis. Would you like electricity? Yes No
If the Festival cannot provide you with electricity, do you have an alternative source of energy? Yes No

Space Fee: Each exhibitor must supply their own booth and chairs. Booth space is **10' wide by 10' deep**. Double is 20' wide x 10' deep. Triple is 30' wide x 10' deep.

Prior to August 1	**Single:**	$30.00	**Double:**	$45.00	**Triple:**	$60.00
After August 1 prior to September 1		$45.00		$60.00		$75.00

All fees are due with this application, 25% cancelation fee after 9/1/20
Please make checks payable to: Festival of the Forks You may also pay by Credit Card. Visa _____ MC _____

Credit Card # _____ **CVV** _____ **Exp. Date** _____ **Amount** _____

Show Date/Hour: Show starts at 3 PM, Friday, September 18, and **ends at 7 PM**

Setup: Friday, September 18, between 12:00 - 2:00 PM. **Booths must be in place by 2 PM.** The exhibit is outdoors. Please come prepared for the weather.
Take Down: All vendors will remain open until the end of show, 7 PM. Vehicles are not permitted back in the area until after 7 PM and must be off the streets by 8 PM.

Show Entry Policies & Procedures:

- Booth requests will be assigned on a first come-first serve basis. We'll make every effort to satisfy booth location requests.
- You will be notified of your Festival location by 9/4/20
- **Each vendor must bring their own tables, chairs,** and exhibit materials and remain at Festival until close at 7 PM
- All vendors will be fully set up by 2 PM, prior to the Car Show: NO LATE ADMITTANCE

I hereby agree to the terms set forth in this application. I agree that the City of Albion, Greater Albion Chamber of Commerce, the Festival of the Forks, its members & volunteers shall not be responsible for loss of or damage to any personal property. I understand that deposit of my check constitute acceptance in the show. I understand that failure to follow the guidelines and rules stated herein can mean immediate expulsion from this year's Festival of the Forks.

Vendor's Signature _____ Date _____

Complete and return to: The Festival of the Forks, P.O. Box 238, Albion, MI 49224 OR take to the Greater Albion Chamber of Commerce, 310 S. Superior Street, Albion, MI Fax: 517-629-4284 Telephone: 517-629-5533 www.festivaloftheforks.org