



54th Annual Festival of the Forks
Food Booth Application
FRIDAY, September 18, 2020

Showtime: 3 – 7 PM

Food vendors who cook any portion of food on site and/or have to keep food hot or cold are required to have a temporary license along with this Festival of the Forks application. **No food licenses issued after September 1, 2020.** For additional licensing information, please contact Calhoun County Environmental Health at 1-269-969-6341. (Fax) 269-969-6490.

Name of Organization _____ Tax ID # _____
Address _____ Contact Person _____
City _____ State _____ Zip _____ Phone () _____ Fax () _____
E-mail address _____ Type of Food (be specific) _____

Do you require Electric Power? Yes _____ No _____ **Electricity is limited to first-come, first served**

What types of appliances will be used (be specific)? _____

Use of electrical roasters, frying pans, and/or Coleman stoves **is limited to only 2 per 10 x 10 booth.**

Requested location (First come, first served) _____ Superior Street (No deep fryers) _____ Stoffer Plaza

Space Fee: Each exhibitor must supply their own tables and chairs. Single booth space is **10' wide by 10' deep**. Double is 20' wide x 10' deep. Triple is 30' wide x 10' deep.

Prior to August 1	Single: \$40.00	Double: \$55.00	Triple: \$70.00
After August 1 prior to September 1	\$60.00	\$75.00	\$90.00

All fees are due with this application, 25% cancelation fee after 9/1/20

Please make checks payable to: Festival of the Forks You may also pay by Credit Card. Visa _____ MC _____

Credit Card # _____ CVV _____ Exp. Date _____ Amount _____

Show Date/Hour: Show starts at **3 PM**, Friday, September 18, and **ends at 7 PM**

Setup: Friday, September 18 between **12 PM- 2 PM**. **Booths must be in place by 2 PM**. The Festival of the Forks exhibits outdoors. Please come prepared for the weather.

Take Down: All vendors will remain open until the close of show, 7 PM. Vehicles are not permitted back in the exhibit area until after 7 PM. and must be off the streets by 8 PM

Show Entry Policies & Procedures:

- Booth requests will be assigned on a first come-first serve basis. We will make every attempt to fulfill booth location requests.
- You will be notified of your location by 9/4/20
- **Port-o-Johns are not food disposal units. Anyone caught pouring food into a port-o-john will be removed from Festival of the Forks and fined accordingly.**
- **No multi-outlet strips. All electrical cords must be taped down.**
- **Each vendor must bring their own tables and chairs** and exhibit materials and remain at Festival until close at 7 PM

I hereby agree to the terms set forth in this application. I agree that the City of Albion, Greater Albion Chamber of Commerce, the Festival of the Forks, its members & volunteers shall not be responsible for loss of or damage to any personal property. I understand that deposit of my check constitute acceptance in the show. I understand that failure to follow the guidelines of the Calhoun County Health Department (phone number listed above) temporary food establishment license can mean immediate expulsion from this year's Festival of the Forks.

Vendor's Signature _____ Date _____

Complete and return to: The Festival of the Forks, P.O. Box 238, Albion, MI 49224 OR take to the Greater Albion Chamber of Commerce, 310 S. Superior Street, Albion, MI Fax: 517-629-4284 Telephone: 517-629-5533 www.festivaloftheforks.org